

Academic Bursary Policy at Alma Mater High School

Alma Mater awards bursaries to new and current students on an annual basis. Upon an entrance examination of which is compulsory, the results of such an examination would determine the bursary awarded. All bursaries are valid for a single calendar year only and at the end of every academic year students need to reapply for the next academic year. This programme contributes greatly towards building a culture of academic excellence. For the year 2015, students attending grade 8, grade 9, and grade 10 shall be eligible to apply.

The Qualifying criteria of which new students need to adhere to are listed below:

- Students shall write an entrance examination to determine qualification.
- The entrance examination is critical to Alma Mater because we receive applications from students who have not done the CIE curriculum.
- In fact this examination carries more weight in the admission process than school reports from previous schools attended.
- In addition to the examination there is also the ***Alma Mater Admission Policy*** that applies when a student registers at Alma Mater.

The Qualifying criteria of which current students need to adhere to are listed below:

- Once a student has successfully completed an academic year at Alma Mater the student will need to reapply for the following academic year.
- There is no specific examination to be written for this purpose.
- The student's academic progress (school reports) and behaviour will determine the bursary amount awarded.
- The Board of Directors at Alma Mater Akademie will make the necessary decisions regarding bursaries. Decisions are final and no negotiations or discussions will be entered into.

In addition there are the following requirements:

1. At the end of the each academic year the student will need to meet all the promotion criteria within their specific grade.
2. Marks: (Higher marks will result in a higher percentage bursary.) Generally the higher the average mark for all the subjects combined the higher the bursary amount will be.
3. Attitude to Learning Scale: The scale ranges from 1 to 5. The scale was implemented a number of years ago to specifically highlight the student's attitude towards learning in a specific subject. Sometimes a student underperforms not because of lacking capability but rather because of poor effort. Students who achieve scores of between 4 and 5 may not

receive a bursary, OR the amount they receive may be reduced. The scale is indicated on the student's report at the end of every term.

4. At all times students must adhere to all aspects of the **Code of Honour** as well as the **School Code of Conduct** and any breach might lead to the immediate withdrawal of a bursary.
5. If school fees are in arrears at the end of the financial year a student cannot apply for a bursary for the following year.
6. On acceptance of the bursary the Development Fund of R1 000.00 for 2015 is payable.

Exclusions

1. A bursary is not payable in cash or in advance to the applicant student. The value awarded will be deducted over a period of 10 months (February to November) from the student's monthly school fees.
2. Once a bursary has been awarded to a particular student it cannot be passed on to another student as a gift or gratitude.
3. Bursaries are applicable to offset the portion of the school fees only and not to any other expense that a student's parent or guardian might incur at Alma Mater. This, for example, will be school uniforms, text books and CIE examination fees.
4. If a student decides to leave Alma Mater part way through an academic or financial year the student will forfeit the remainder of the bursary.
5. The Alma Mater Akademie reserves the rights to amend, remove or change any policy it sees fit in respect of the aforementioned rules in regards to the applicable Bursary policy, at any time, without consultation.